



Management Acceleration Program



MAP Participant Application
Region VII Head Start

Region VII Management Acceleration Program (MAP) Inaugural Class of 2010

Four-Day Kick Off Training Event

November 18—21, 2008

Doubletree Hotel Overland Park,

10100 College Boulevard

Overland Park, KS

913-451-6100

MAP is an expansive training effort that will provide New Directors and Managers, who have been in their current position two years or less, a solid foundation of Head Start principles and management skills. MAP is designed with a multi-tiered training approach which will span a two year period of time for enrolled participants with a new class beginning each year. MAP will begin with an intensive four day on-site training event in the Kansas City, MO area. Every three months after the initial training, specific technical training will be offered. The additional trainings will build on the initial on-site training and will provide continuous support to participants and further develop a strong knowledge base of key areas that are required for success at the grantee level. Program Governance, Fiscal Management and Internal Monitoring Systems as well as areas of the Head Start Performance Standards are integrated throughout the training content. 100 clock hours are required for Region VII MAP Certification.

MAP Itinerary: Formal Instruction	
Year 1	Year 2
<p>1.1 Face to Face: Four Day Kick-Off (23.5 hours)</p> <ul style="list-style-type: none"> • Introduction to MAP • Head Start 101 • Monitoring 101 • Grants 101 • Professionalism/Ethics/Code of Conduct • Governance 101 • Human Resource Management 101 <p>1.2 Distance Learning (2.5 hours)</p> <ul style="list-style-type: none"> • Introduction to Family and Community Partnerships <p>1.3 Face to Face (8 hours)</p> <ul style="list-style-type: none"> • Head Start Planning 101 • Work Plans 101 <p>1.4 Distance Learning (2.5 hours)</p> <ul style="list-style-type: none"> • Introduction to Disabilities and Mental Health Services 	<p>2.1 Face to Face (8.75 hours)</p> <ul style="list-style-type: none"> • Introduction to the Basics of Data Collection and Management • Supervision 101 <p>2.2 Distance Learning (2.5 hours)</p> <ul style="list-style-type: none"> • Introduction to Health/Dental/Nutrition Services <p>2.3 Face to Face (9.5 hours)</p> <ul style="list-style-type: none"> • Transportation 101 • Eligibility, Recruitment, Selection, Enrollment, Attendance (ERSEA) 101 • Facilities, Materials and Equipment 101 <p>2.4 Distance Learning (2.5 hours)</p> <ul style="list-style-type: none"> • Introduction to Child Development Services <p>Destination: Graduation</p>

Region VII Management Acceleration Program (MAP) was developed through a partnership of: Region VII Administration for Children and Families, Region VII TA System (ICF International), Region VII Head Start Association.

Region VII Management Acceleration Program (MAP)
Inaugural Class of 2010
Participant Application Form

Applicant Information

Last Name _____ First Name _____ Title _____

Organization _____

Street Address _____ City _____ State _____ Zip _____

Office Phone _____ Fax _____ Home Phone _____

Email _____

Current Position within Organization _____

How long in current position: 0-6 months 6 months—1 year 1—2 years

Short Applicant Essay

Please write and attach a brief paragraph describing your employment background and other positions you have held. Please write and attach two to three paragraphs describing why your application should be chosen for participation in the MAP Inaugural Class of 2010 (i.e., include information about what you envision bringing to the Program as well as what your expectations are in attending MAP) Please describe your current role as a manager or director at the local level.

Signatures: (this application requires the signature of an Agency Director/Executive Director as well as the applicant signature)

I support _____ (applicant name) in this application process for the Region VII Management Acceleration Program (MAP) Inaugural Class of 2010.

Signature of Agency Director/ Executive Director: _____

Date: _____ Direct phone number: _____

I understand that I am making a commitment to participate in the two-year Region VII Management Acceleration Program (MAP) Inaugural Class of 2010.

Signature of applicant: _____ Date: _____

Applications must be accompanied by a letter of referral by an agency director or executive director, whichever is applicable. The letter should be written on company letterhead.

Program Fees: \$995.00 *Lodging, travel and per diem expenses are the responsibility of the participant.*

Region VII MAP Panel will review the applications for selection. Applications must be received by Friday, September 12, 2008. Selected participants will be notified in writing by September 26, 2008. Please submit completed applications to:

*Region VII Head Start Association
122 Teton Ridge Drive
Lake Winnebago, MO 64034
Phone: (816) 537-7801
Fax: (816) 537-7802
r7hsa@comcast.net*

Dates and times are subject to change. Participants will be consulted and/or properly notified prior to any scheduling changes. Program fees are non-refundable. MAP participation is non-transferable. Extreme circumstances for cancellation will be reviewed by the Region VII MAP Panel.